

SPRING CITY BOROUGH COUNCIL MEETING

April 3rd, 2017 - 7:00 P.M.

CALL TO ORDER:

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Battelle, Bauman, Castor, DiGuiseppe, Kern, Shaner, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the March 6th, 2017 council meeting. Mr. Battelle seconded. Motion carried.

COMMUNICATIONS:

1. From East Pikeland Township – Draft Ordinance Amendments to their zoning ordinance and subdivision/land development ordinance. The amendments are in regards to creating a definition for sharrow markings to promote bicycle accessibility and amendments repealing the Kimberton Retail District in its entirety and replacing it with the Kimberton Village District.
2. A reminder to all elected officials that their completed financial interests forms are due back to the main office by May 1st.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of March, 2017. **TRASH DISPOSAL** - 75.8 tons of refuse was hauled to the Lanchester Landfill by Waste Management from February 27th through March 20th, 2017. Fourteen (14) bulk pick-ups were made during the month. **RECYCLING** - 4.5 tons of yard waste was collected at curbside on Mondays. Five Hundred Twenty (520) pounds of scrap metal was transported to Phoenixville Scrap on March 7th. **MAINTENANCE** - Two (2) bulbs were replaced on the street lamp posts on North Main Street. The American and Sesquicentennial flags were installed on North Main Street and East Bridge Street on March 24th. The 1996 GMC Dump Truck was inspected on March 24th. (\$58.50) **STREET WORK** - Plowed and spread deicing salt on all borough streets during the snow event on March 13th and 14th. **MISCELLANEOUS** - On March 10th another street lamp post located at 260 N. Main Street was damaged by a vehicle which failed to negotiate the left hand turn at the traffic light and struck the lamp post. A replacement lamp and parts were ordered. Estimated delivery of the new lamp post is during the month of May.

SANITATION AND SURFACE WATER: Mr. Shaner reported the sewer committee met on March 29th. The committee discussed the possibility of allowing Bill Anderson's "Pikeland Glen" development to connect to the Spring City Sewer System. There is the potential for 347 units for connection: 287 from Pikeland Glen and an additional 60 homes with failing on-site septic systems in East Pikeland Township. Solicitor Romain will check into a couple of issues with Valley Forge and Phoenixville Wastewater Treatment authorities before we continue any further.

Mr. Shaner reported the average daily flow at the plant for the month of March was 238,000 gallons per day. The maximum flow for the month occurred on March 22nd and was recorded at 434,000 gallons.

MAINTENANCE IN MARCH

Eastern Environmental made repairs to the control panel board.

The effluent meters were calibrated.

A pump starter and an overload relay were replaced at the King Street Pump Station. The contractor noted that they unclogged the pump, and that the wet well must be cleared of heavily layered sludge.

Ed Gillette, our plant engineer, and Steve Fegan, the plant operator, visited a commercial and industrial site to discuss with their representatives the high ammonia readings at the Wastewater Treatment Plant. After this meeting, it is Mr. Gillette's opinion that these facilities are not the source for the discharge of high ammonia amounts. Mr. Gillette noted he would like to visit one other site on North Main Street in the near future.

CHAPTER 94

The annual Chapter 94 report was completed by EEMA and submitted to PA DEP on March 31st.

TURKEY HILL

On Monday, March 6th, a gasoline leak from the fuel line that goes from the tanks to the gas pumps occurred. This leakage penetrated the soil and filtered into the borough's pump stations on East Bridge Street and North Main Street and the treatment plant. PA DEP and Turkey Hill's engineering source Liberty Environmental, Inc. have been on the site daily monitoring the situation and keeping the borough apprised of the situation. Mr. Rittenhouse is periodically sending information updates to all involved local agencies and the sewer committee chairman. He also has filed a report with H.A. Thomson Insurance.

Currently the borough is sampling the Main & Bridge Street Pump stations and the plant influent to determine how much gasoline is entering these areas. Results are not yet in.

Also, Liberty Environmental installed a vapor removal system on the Bridge Street Pump Station and an explosive proof fan at the Main Street Pump Station. This will vent air to the atmosphere. The fresh air will be supplied by our duct work to the lowest level of the station. Some vapors have been noticed at the treatment plant.

POLICE:

Mr. Castor read the police report for March, 2017 as follows: accidents 6; all traffic incidents 36; alarms 2; animal complaints 2; assault (simple) 2; criminal mischief 2; deaths (sudden) 1; disorderly conduct 2; disorderly conduct/disturbing the peace/domestic 5; disturbances/domestic/fights/others 9; drugs (multiple) 4; harassment 3; harassment by communication 3; involuntary manslaughter 1; medical emergency 17; mental health 3; non-criminal reports 19; parking complaints 6; police information 5; receiving stolen property 1; resisting arrest 1; service calls/miscellaneous 1; suspicious circumstances/person/auto 9; theft reports 3; trespassing 1; unauthorized use of MV 1; warrants 2; well being check 10. **Arrests:** criminal/non-traffic arrests - 14; traffic 13/speeding tickets 77/ court hours 35.

Assisted other departments: 1. Mileage traveled during the month of March: Car 14-1 (2015 Dodge) 682 miles, Car 14-2 (2014 Dodge) 1,921 miles which made a total of 2,603 miles.

FINANCE & ORDINANCE:

Mr. DiGuiseppe reported the Finance & Ordinance Committee met on March 22nd. Two representatives from Tuned Up Brewery were in attendance with questions which pertained at their place of business. They were referred to Jim Mohn of Motley Associates and Mr. Rittenhouse.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were eight (8) building permits issued during the month of March, 2017. William Rutledge, 304 Washington Street, plumbing - sewer line; John Foraker, 261 Yost Avenue, plumbing - sewer line; Eric Maziarz, 509 Broad Street, roof; Keystone Property, 329 Washington Street, electric; Keystone Property, 329 Washington Street, plumbing-bathroom; Keystone Property, 329 Washington Street, minor repairs; Daniel Smith, 316 New Street, roof; Jamie Weiss, 345 New Street, steps & railing. Estimated cost of construction for the month of March, 2017 was \$30,900.00. Permit fees collected for the month of March, 2017 was \$612.00.

Mr. Rittenhouse reported that a brick sidewalk inspection was recently completed. Letters to residential property owners concerning remedies for violations and repairs are scheduled to be mailed within the next 2 to 3 months.

Also, over the last several months Motley Associates and Mr. Rittenhouse have been working with an independent contractor hired by DCED to update the borough's flood plain ordinance as required by FEMA.

The Borough was notified on April 3rd that our draft ordinance was approved by PA DCED as compliant. A copy of the approved version was sent to the Borough.

The next step is to adopt a finalized ordinance and submit it to the consultant. After an adopted ordinance is reviewed by the consultant it will be forwarded to FEMA for a final review and compliance determination. FEMA will notify the borough when their final review is completed.

PLANNING:

Mr. Bauman reported the Planning Commission met on March 15th and discussed the proposed ordinance for the revision of the existing code provisions for parking in the business district.

The commission voted unanimously that they recommend and encourage Spring City Borough Council to pass the proposed ordinance amending Section 1302B of the Borough's Zoning Ordinance.

PARKS & RECREATION:

Mr. DiGuiseppe reported the Parks and Recreation Committee met on March 16th. The committee discussed decorating the downtown area for the Sesquicentennial as well as upcoming Sesquicentennial events.

The committee also made final plans for the Easter Egg Hunt which will be held on Saturday, April 8th at 10:00 a.m. at Brown Street Park. Set up will begin at 8:30 a.m. Rain date is Sunday, April 9th at 2:00 p.m.

LIBRARY:

Mr. Kern reported he attended the Board Meeting on March 21st and noted the following information: February Statistics - Circulation - 2,828; Programs - 14 children's programs, 184 attended; 7 adult/teen programs, 28 attended; Internet Usage - 424; Facebook Likes - 751; Door Count - 2,455.

The annual report was completed and submitted.

The board submitted a job posting for a library assistant on the Chester County Library System website.

The library was closed on March 14th and 15th due to the winter storm. They close in conjunction with school district closings due to weather.

It was discovered on March 16th that the library had no contract for snow removal. In the past they used to split the cost with the Methodist Church. The board is pursuing entering into a contract for future snows.

The Women's Club is having a fundraiser at Capt. Chucky's Seafood from March 27 - April 1, say "library" at the register and the Women's Club gets 15% of the purchase.

The Women's Club is hosting a fundraiser at Outback Steak House on Thursday, May 4th; they will earn 20% of all sales that day.

The board discussed plans for Municipal Night at the Library on April 26th at 7:00 p.m. Invitations will be sent.

For the "Read and Seed" events this year, they are considering Mike McGrath again and trying to contact an author from Royersford who wrote a book on raw foods.

Director Kate Sansom returns from maternity leave, Monday March 27.

The board thanked Joyce Koert for the good job she did as Interim Director while Kate was on leave.

FINANCIAL REPORTS: (Posted)

APPROVAL OF REPORTS:

Mr. Battelle motioned the committee reports be approved as presented. Mr. Shaner seconded. Motion carried.

UNFINISHED BUSINESS:

1. Report on the Status of the Sesquicentennial Activities.

Mr. DiGuseppe updated council on the upcoming Sesquicentennial Activities.

Councilors and volunteers installed twinkle lights on the street lamp posts. Newsletters were delivered to Borough residents. The SesquiSerenade was held on March 25th; attendance was strong and comments were positive. The "Pottstown Mercury" did a cover story on the event. On April 27th the Spring City Elementary School will be marking the Sesquicentennial with the launch of a hot air balloon. On April 29th, "The Spring in the City 5K" will take place. Registrations start at 7:30 a.m. at Brown Street Park. Balloon launches for April 27th and August 11th will take place from the baseball fields behind the elementary school and not on school district property.

2. Awarding the Sale of the Abandoned Bicycles from the Police Department.

Mr. Shaner motioned to award the sale of the groups of the borough's abandoned bicycles to the following Municibid high bidders, James Hurley and David Strayer. Mr. Kern seconded. Motion carried.

3. Spring City Electrical Manufacturing Company Land Development Plan.

Mr. Shaner motioned to adopt Resolution No. 2017-04 approving subject to conditions the land development plan of Spring City Electrical Manufacturing Company. Mr. Battelle seconded. Motion carried.

NEW BUSINESS:

1. Motion to Advertise the Amendment to Ordinance No. 327A.

Mr. Shaner motioned to advertise an ordinance for consideration to adopt that amends Section 1 of Ordinance No. 327A relating to the compensation of the mayor which states the mayor of the Borough of Spring City shall not receive a salary. Mr. Battelle seconded. Motion carried.

2. Motion to Wave Section 5.03 of Park Code Ordinance No. 338 for Sesquicentennial Activities.

Mr. Battelle motioned to temporarily wave Section 5.03 of Ordinance No. 338 - Use of Alcoholic Beverages as permitted by Section 5.11 as they relate to the Sesquicentennial activities at Brown Street Park. Mr. Kern seconded. Motion carried.

3. Resolution for the Dot Grants On-line Reporting System for Liquid Fuels Forms.

Mr. Kern motioned to adopt Resolution No. 2017-03 which states Spring City Borough agrees to use the dot grants on-line reporting system to file the required Liquid Fuels forms annually; including but not limited to MS-965, MS-329, and MS-999 forms. Mr. Battelle seconded. Motion carried.

4. Request from Councilor Kern to Define the Role of a Councilor.

Mr. Romain informed council that there are various sources available that provide information on the duties and powers of council.

He noted the borough code and educational materials published by the Pennsylvania Department of Community Development as excellent sources of information.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) ; Action Data Services \$2,034.98; H.A. Berkheimer \$684.88; PECO \$394.28; Flexible Benefits Plans, Inc. \$1,417.76; Baer Romain, LLP \$1,224.00; PAW \$26.72; Verizon \$171.44; American Retirement Life Insurance Company \$1,352.16; Provident \$81.38; Cigna \$70.20. **TOTAL:** \$7,457.80. (STREETS) PECO \$123.05; Oehlert Bros. Inc. \$301.01; A.J. Blosenski, Inc. \$3,192.10; Mowrey-Latshaw \$292.85; Flexible Benefits Plans, Inc. \$3,736.35; Chester County Solid Waste Authority \$4,796.66; AirGas \$233.58; Little's \$11.75; COSI \$47.00; TP Trailers \$277.24; Advance Auto Parts \$21.98; Pottstown Roller Mills, Inc. \$75.30; Provident \$59.36; Waste Management \$6,419.25; Eastern Salt Company, Inc. \$3,843.45; Henkels & McCoy, Inc. \$12,446.80. **TOTAL:** \$35,877.73. (POLICE) Oehlert Bros. \$733.66; Borough of Pottstown \$200.00; PAW \$653.99; Galls \$59.00; Flexible Benefits Plans, Inc. \$5,684.46; Drugscan, Inc. \$168.00; John W. Daywalt, Animal Control Officer \$750.00; Montgomery County Community College \$540.00; deCordre Automotive \$48.75; Verizon \$304.18; Provident \$119.25; Crystal Springs \$23.19; Staples \$2,503.73. **TOTAL:** \$11,788.21.

SEWER ACCOUNT: PECO \$1,056.79; J.C. Ehrlich Co., Inc. \$56.00; Oehlert Bros. Inc. \$38.31; M.J. Reider Associates, Inc. \$1,124.00; Mowrey-Latshaw \$197.95; Flexible Benefits Plans, Inc. \$2,261.61; PA One Call System, Inc. \$14.76; EEMA \$5,097.26; Baer Romain, LLP \$324.00; PAW \$106.75; Buckman's Inc. \$463.00; AT&T \$83.10; Controlex \$2,232.00; Verizon \$188.18; Levengood Septic Service, Inc. \$3,593.16; USALCO \$2,310.80; US Bluebook \$1,423.76; Provident \$28.89; A.J. Blosenski \$525.00; Crystal Springs \$76.12; Motley Associates, Inc. \$246.00. **TOTAL:** \$21,447.44.

STREET LIGHTING FUND: PECO \$4,214.17 TOTAL: \$4,214.17.

BUILDING & PROPERTY FUND: Denney Electric Supply \$367.20; Miller Bros. \$2,996.00; Rileighs Outdoor Décor \$1,042.58; Thomas R. Slaymaker \$303.25; Crystal Springs \$24.94. TOTAL: \$4,733.97.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$804.00; Motley Associates, Inc. \$3,030.11. TOTAL: \$3,834.11.

PARKS & RECREATION FUND: Eagleville Fence Company, Inc. \$1,267.00. TOTAL: \$1,267.00.

WORKERS' COMPENSATION FUND: AmeriHealth Casualty Services \$856.00. TOTAL: \$856.00.

ANNOUNCEMENTS:

Mr. DiGuiseppe announced the following committee meetings are scheduled for the month of April, 2017: **Sewer Committee**, Thursday, April 13th, 6:30 p.m.; **Planning Commission**, Wednesday, April 19th, 7:00 p.m.; **Parks & Recreation Committee**, Thursday, April 20th, 6:00 p.m.; **Police Committee**, Thursday, April 20th, 6:30 p.m.; **Finance & Ordinance Committee**, Wednesday, April 26th, 6:30 p.m.

The May Borough Council meeting will be held on Monday, May 1st, 2017, 7:00 p.m.

ADJOURNMENT:

Mr. Battelle motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Shaner seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse